



ST. COLUMBA'S CATHOLIC PRIMARY SCHOOL

To parents and guardians of children entering St. Columba's Catholic Primary School:

Dear Parent or Guardian,

St. Columba's, along with all Catholic, Independent and Government schools in Australia, is asking you to provide information on the following:

- the sex of your child;
- the country of birth of your child;
- the indigenous status of your child;
- your occupation and educational qualifications (in very broad terms); and
- the main languages spoken at home by yourself and your child.

St. Columba's is required to collect this information on behalf of the Department of Education, Employment and Workplace Relations as part of the *National Goals for Schooling in the 21st Century* National Assessment Program. The background information collected will be linked with the results of the Literacy and Numeracy Benchmark Testing held in Years 3, 5, 7 and 9.

The results will assist the Australian government develop policies to make available an education system which is fair for all Australian students and also provide targeted funding to those areas most in need.

Parents and guardians will already have provided some of this information when your child enrolled at St. Columba's. The original information and the extra background details now have to be collected across Australia in a uniform way against nationally consistent definitions.

All results will be reported in terms of the total number of students in various ranges and categories. No personal information will be reported and as a consequence no individual, individual school or system will be identifiable in the analysis.

Parents and guardians can discuss issues relating to the collection of this information with the school. Parents and guardians can access additional information on the National Assessment Program and the *National Goals for Schooling in the 21st Century* on the Ministerial Council on Education, Employment, Training and Youth Affairs website: www.mceetya.edu.au/mceetya/

Yours sincerely,

Allen McMahon
Principal

List of Parental Occupation Groups (for question 6)

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.
Public service manager (Section head or above), regional director, health/education/police/fire services administrator
Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]
Defence Forces Commissioned Officer
Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.
Health, Education, Law, Social Welfare, Engineering, Science, Computing professional
Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]
Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

Group 2: Other business managers, arts/media/sports persons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business
Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]
Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]
Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]
Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]
Associate professionals generally have diploma/technical qualifications and support managers and professionals.
Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional
Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]
Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.
Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]
Skilled office, sales and service staff.
Office [secretary, personal assistant, desktop publishing operator, switchboard operator]
Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]
Service [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.
Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]
Office assistants, sales assistants and other assistants.
Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]
Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]
Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]
Labourers and related workers
Defence Forces ranks below senior NCO not included above
Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]
Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor.

ST. COLUMBA'S CATHOLIC PRIMARY SCHOOL

DATA COLLECTION FORM

This information is being collected to enable nationally comparable reporting of students' outcomes against the *National Goals for Schooling in the Twenty-First Century*.

This information is collected in accordance with the school's Privacy Policy.

Note: If you need help with this form please telephone the school on 6436 9500.

Name of student:

First name

Last name

Date of Birth (dd/mm/yyyy)

Home address of student:

(No. and street name)

Suburb

Postcode

- 1 Sex** Male.....
Female.....

2 Is the student of Aboriginal or Torres Strait Islander origin?

(For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.)

- | | | |
|---|--------------------------|------------------------|
| No..... | <input type="checkbox"/> | (office use only)
4 |
| Yes, Aboriginal..... | <input type="checkbox"/> | 1 |
| Yes, Torres Strait Islander..... | <input type="checkbox"/> | 2 |
| Yes, both Aboriginal and Torres Strait Islander | <input type="checkbox"/> | 3 |

3 In which country was the student born?

- | | | |
|-------------------------------|--------------------------|---------------------------|
| Australia..... | <input type="checkbox"/> | (office use only)
1101 |
| England..... | <input type="checkbox"/> | 2102 |
| South Africa | <input type="checkbox"/> | 9225 |
| New Zealand..... | <input type="checkbox"/> | 1201 |
| Singapore..... | <input type="checkbox"/> | 5205 |
| Malaysia..... | <input type="checkbox"/> | 5203 |
| Scotland..... | <input type="checkbox"/> | 2105 |
| Indonesia..... | <input type="checkbox"/> | 5202 |
| United States of America..... | <input type="checkbox"/> | 8104 |
| India..... | <input type="checkbox"/> | 7103 |
| Other – please specify..... | <input type="text"/> | |

4 Does the student or their female parent/guardian or their male parent/guardian speak a language other than English at home?
(If more than one language, indicate the one that is spoken most often.)

	student	female parent/ guardian	male parent/ guardian	(office use only)
No, English only.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1201
Yes, Italian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2401
Yes, Vietnamese.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6302
Yes, Cantonese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7101
Yes, Mandarin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7104
Yes, Arabic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4202
Yes, Afrikaans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1403
Yes, Indonesian.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6504
Yes, Spanish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2303
Yes, Malay.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6505
Yes, Other - please specify				

5(a) What is the highest year of primary or secondary school the parents/guardians have completed?

(For persons who have never attended school, mark 'Year 9 or equivalent or below.')

Mark one box only in each column

	female parent/ guardian	male parent/ guardian	office use only
Year 12 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>	4
Year 11 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>	3
Year 10 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>	2
Year 9 or equivalent or below.....	<input type="checkbox"/>	<input type="checkbox"/>	1

5(b) What is the level of the highest qualification the parents/guardians have completed?

Mark one box only in each column

	female parent/ guardian	male parent/ guardian	office use only
Bachelor degree or above.....	<input type="checkbox"/>	<input type="checkbox"/>	7
Advanced diploma/Diploma.....	<input type="checkbox"/>	<input type="checkbox"/>	6
Certificate I to IV (including trade certificate).....	<input type="checkbox"/>	<input type="checkbox"/>	5
No non-school qualification.....	<input type="checkbox"/>	<input type="checkbox"/>	8

6(a) What is the occupation group of the female parent/guardian?

6(b) What is the occupation group of the male parent/guardian?

Please select the appropriate parental occupation group from the attached list.

- *If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.*
- *If the person has not been in paid work in the last 12 months, enter '8'*