



ST. COLUMBA'S CATHOLIC PRIMARY SCHOOL

Parents & Friends

<p align="center">P & F Association Meeting</p>	<p>Date 24 July 2018 Venue Staff Room</p>
<p>Present: Allen McMahon (AMcM) Susannah Robertson (SR) Brooke Pink (BP) Esmarelda Soliano (ES) Jenny Collins (JC) Jessica Stacey (JS) Amy Crothers (AC) Shannon Whitfield (SW) Andrew McLean (AMcL) Shannon Wakefield (SW) Nicole Baroni (NB) Louise Deshon (LD) Margaret Williams (MW) Amanda Johnson (AJ) Vanessa Evangelista (VE) Louise Van Maanen (LV)</p>	<p>Apologies: Ondine Kornick (OK)</p>
<p>1.0 OPENING PRAYER - ES</p>	
<p>2.0 CONFIRMATION OF PREVIOUS MINUTES Spelling amendments Approved by ND Seconded by SW</p>	
<p>3.0 CORRESPONDENCE IN Colour run information – discussed in general minutes</p>	
<p>4.0 CORRESPONDENCE OUT – nil</p>	
<p>5.0 PRINCIPAL'S REPORT Attached with minutes Moved by JC Seconded by NB</p>	
<p>6.0 PRESIDENT'S REPORT Thank you to committee for attendance. Nil to report.</p>	
<p>7.0 TREASURER'S REPORT - AMcL Provided to attendees. Current cash at bank approx. \$25k. Approx \$14 in levys due to timing. More (approx. 10k) anticipated from levy and fundraising in coming months. Expected commitments pending. Moved by AJ Seconded by AC</p>	
<p>8.0 BOARD REPORT – ND Current strategic plan ends 2018 therefore under review, at next meeting to</p>	



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define process of involving key parties. AMcM reported approx. met 100% objectives.

Q from AJ – query about traffic management process being undertaken by school. AMcM confirmed this is currently being reviewed, and they will be visiting the school again next week to consider signage relating to kiss and drive.

Attendees confirmed report to go to board.

Moved by AMcL Seconded by MW

9.0 GENERAL BUSINESS

Colour Run -AC – major fundraising event for 2018. **Date Thurs 25th October.** Incorporates kindy classes. Go Fund me account has been set up now thanks to Lorraine. 60% raised = school, 30% children prizes and 10% fees. Cash donations also allowed. Need to agree to purpose of fundraising (AMcM confirmed play equipment to be purchased – proposed after colour run event). Need to decide if there are challenges to encourage student participation with various prizes on offer (range from bike, I-pad, educational materials such as Stem kits). Recommended at least 4 weeks of fundraising, due to timing consider commence prior to school holidays.

First stage is newsletter to distribute to families. Plenty of promotional materials have been provided to school.

Plan to commence week 8, at assembly of term 3. (10 week term)

Many items provided for free due to enrolling in fundraiser early in the year (eg. paints and an arch). Anticipated approx. 15k could be raised for a school of our size.

Can involve local community, including police and local fire department. Southern Gazette will cover the event (SR).

Committee volunteered – Brooke Pink, Louise Van Maanen, Jessica, Margaret, Jenny, Nicole

Fathers day breakfast – Year 1 classes are coordinating. Sausage sizzle and pastries and muffins before school. Simple quiz, along the lines of last year. Date set as 31st Aug. Dads arrive from 7:45 (therefore need to start cooking early). Coffee self-funded by fathers who wish to purchase coffee. Need about 10-15 helpers. Last year large turn out. Budget approx. \$750-\$1000 (similar to mothers day). Call out to families to loan their Nespresso machines.

AMcM to distribute picture of funky monkey bars to school community.

ND to gather quote and present to P and F. All parent reps to contact Neilson if they are able to assist.



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<p>Sports Field Day – also on Friday 31st Aug.</p> <p>Moved by AC Seconded by LV</p> <p>Good idea for next year – take home cupcakes for all mothers.</p> <p>Need to action movement of P and F funds to CDF – AMcM: ideally before end of term 3. Requires signatories input. Allows instant online access and statements/reports online, and brings St Columba's in line with Arch Bishop recommendations.</p> <p>Query about the financial education on students – AMcL – “investment sense”. SR confirmed it is in the 2018 curriculum for y5 and 6 under economics.</p> <p>Reminder about movie night – tickets on sale, Facebook, posters, parent reps, - LD</p> <p>Wellness week 20-24th – can P and F support the school – NB? SR confirmed many activities scheduled. Can children be involved in daily morning fitness (eg. Run around the school) – BP. SR confirmed that some physical fitness is part of the plan, and other activities such as Book week assembly, Eagles visiting. Ideas presented to SR from attendees.</p>	<p>AMcM to explore requirements of the CDF to action as soon as possible.</p> <p>AMcM to ask the staff if they want P and F involvement. JC to explore Christian yoga.</p>
<p>10.0 AGENDA ITEMS FOR NEXT MEETING</p> <p>Fathers Day</p> <p>Colour Run</p> <p>Playground update</p> <p>Signatories for bank transfer</p>	
<p>The next P&F meeting will be held on Tuesday 21st August</p> <p><i>*rescheduled to 28 Aug due to wellness week</i></p> <p>Meeting closed 7:55pm</p>	